

Summer Job Descriptions Camp Classen YMCA

Camp Classen YMCA will hire men or women for the positions described below. **All positions require certification in First Aid, CPR and we strongly recommend that all staff be lifeguard certified (trainings will be offered at camp).** All staff members are expected to be comfortable working in a Christian atmosphere and lead a life of high moral standing. **Camp Classen will accept applicants wishing to fulfill internships for college credit.** For more information about camp, visit our web site at WWW.ITSMYCAMPORG or call (580) 369-2272.

Counselors – (Great for Internships!)

Live in cabin and provide leadership for 8-12 campers for 1-2 week sessions throughout the summer. This person is responsible for health and safety of each camper and assigned activities. He/She is also responsible for developing unity and maintaining cohesiveness within the group. Counselors will also teach/assist in a program area. This position may require any of the following:

- Camp out trips with his/her group
- Assisting at the ranch with the Frontier Adventure program
- Lifeguard at the camp's swimming areas
- Counselor for specialty groups (diabetic camps, children of deployed military parents, etc.)
- Assistance with teen adventure trips

Counselors, who have not been through a CIT program, must be at least 18 years old and a high school graduate. Those who have been through the CIT program can start at age 17 or the summer following his/her CIT program.

Activity Coordinator – (Great for Internships!)

Responsible for planning and coordinating specific camp activities. He/She will supervise personnel and activities schedules and coordinate all inter camp activities. May have limited financial duties and be called to live with campers if the need arises. Must have completed 1 year of college and be at least 19 years old.

Waterfront Director (2)

Responsible for safety of all waterfront activities. Conducts and documents regular in-service training for lifeguards. This administrator should be 21 years old, and hold current certifications in Life Guarding, CPR and First Aid. This position handles many of the administrative duties for camp outside of waterfront duties. It is recommended that this person have lakefront and supervisory experience. This person may live with campers.

Counselor In Training Coordinator (2) – (Great for Internships!)

Responsible for leadership development among 16 & 17-year-old campers participating in the 3 Week Counselor-in-Training (CIT) program. Train campers to use their leadership skills in a camp setting, coordinate activities and supervise CITs during hands on experiences with 8-12 year old campers. Persons interested in this position should have skills in human relations, leadership abilities to work and live with more mature campers and the ability to coordinate and direct leadership programs. Will live with campers.

Chaplin/ Ragers & Leathers Coordinator

Coordinates meaningful chapels daily. Responsible for creating an inviting, personal atmosphere for campers and staff to participate successfully in the Ragers/Leathers program. He/She will introduce the program, maintain a log of all participants, coordinate Ragers and counselors, conduct individual and group discussions, schedule/lead Rager ceremonies and assist counselors in the Leathers program. He/She may also live with campers and be responsible as a counselor.

Camp Photographer – (Great for Internships!)

Responsible to the Camp Directors for all aspects of camp photography and production of camp promotional materials. Computer/Internet skills are required. Ensures that pictures are being taken that present a safe, fun and friendly atmosphere at camp. Posts camp pictures on the Internet for parents and campers to view. Organizes photos to be used for promotional materials. This person may live with campers.

Camp Nurse

Responsible to the Camp Director for health and safety of all persons in camp. He/She will work with the camp director in setting up the infirmary, training staff in daily observances in health and first aid, and handle all medications given to campers and staff. The Nurse will maintain daily medications/First Aid records and will complete forms required by insurance companies and health departments. The clinic specialist must be a Registered Nurse, should be at least 21, able to adapt to outdoor living and is desired he/she participate in camp activities. RN with camp age children can serve as the Camp Nurse in exchange for camper fees. 1 week worked = 1 week of camper fees.

Clinic Specialist

Reports to the Camp Nurse, he/she will serve as an assistant to the head nurse as well as the on call clinic specialist at 89er Village. He/She will work with the camp director in setting up the infirmary, training staff in daily observances in health and first aid, and handle all medications given to campers and staff. The Clinic Specialist will maintain daily medications/First Aid records and will complete forms required by insurance companies and health departments.. This person should be at least 21 years old, able to adapt to outdoor living and is desired he/she participate in camp activities. He/She should hold a certification as an EMT, RN, LVN, or other advanced first aid certification.

Trip Directors

Responsible to the Director for leading various high adventure trips out of camp for 13-15 year olds and is responsible for coordinating all assigned trip schedules including departure and return dates, meals, staffing and transportation. This person should be at least 21 years old, hold a current, valid Driver's License with an excellent driving record and current CPR, Lifeguarding, and Wilderness First Aid certifications. Tripping skills, supervisory skills, and experience with teenagers is a plus.

Wrangler

Responsible for safe delivery of all equestrian activities. He/She is also responsible for the health and safety of the horses and maintaining equipment under the supervision of Equestrian Director. He/She will teach western style arena riding and lead trail rides for all campers and staff. Certified Horsemanship Association (CHA) certificate is recommended, not required. The person may live with campers.

Wrangler-In-Training Coordinator

Responsible for working and planning the WIT program with the Equestrian Director. They will work together as a team, training 16 and 17-year-old campers to use their leadership skills in a camp setting, teach barn safety, animal and tack care, and assign them to a hands on experience with 8-12 year old campers during trail rides and elective classes. Persons interested in this position should have skills in human relations, leadership abilities to work and live with more mature campers and the ability to coordinate and direct leadership programs. May live with campers. Must have extensive equine knowledge.

Complete interest form online! www.itsmycamp.org